

## **Jefferson Academy Charter Schools**

11251 Reed Way  
Broomfield, CO 80020

February 19, 2026

### **Year 2026 E-Rate RFP for Category 2 Internal Connections**

SLD Entity Number: 16057922  
Applicant Form 470 Identifier: [2026Cat2-470]

#### **Technology Department Contact**

Jennifer Davis, Technology Coordinator  
303-465-7671  
Email: [jdavis@jajags.com](mailto:jdavis@jajags.com)

## Overview

Jefferson Academy Charter Schools (hereafter collectively referred to as JA) seeks Request for Proposal (RFP) for E-Rate Category 2 products and services, including Internal Connections (IC), Managed Internal Broadband Services (MIBS), and Basic Maintenance of Internal Connections (BMIC). This RFP covers the furnishing and installation of network infrastructure equipment as specified herein.

Proposals must state all costs to JA associated with the proposed equipment and installation services, including any recurring and non-recurring charges.

The objective of this RFP is to accomplish a fair, open, and competitive procurement in compliance with E-Rate program requirements. Consummation of this RFP process is contingent upon JA being awarded E-Rate funding.

The RFP is accessible electronically at <http://rfp.jajags.com/2026Cat2RFP.pdf>.

## Bidding

**Bids must be received prior to 3:00 PM on 03/25/2026.**

Applications from vendors without an E-Rate SPIN will be disqualified.

Late proposals will not be accepted.

Responding vendors may request clarifications regarding specifications outlined in this RFP. Clarifying questions will be answered directly.

Requests for clarifications can be directed to the JA Technology Department:

Jennifer Davis, Technology Coordinator

(303) 465-7671

[jdavis@jajags.com](mailto:jdavis@jajags.com)

## **Vendor E-Rate Compliance**

Vendors submitting proposals under this RFP must provide a written statement that they agree to meet the following conditions relating to the E-Rate program:

### **Service Provider Identification Number (SPIN) and FCC Registration Number (FCCRN)**

The vendor shall provide a valid E-Rate SPIN number (Service Provider Identification Number) in the proposal submitted in response to this bid opportunity. The SPIN must be recognized by the SLD and FCC as an eligible service provider qualified to receive discounts under the Internal Connections category of the program. The vendor shall also provide the company's FCC Registration Number.

### **Service Provider Annual Certification Form**

The vendor agrees to timely submit to the SLD a completed Form 473, Service Provider Annual Certification form. The vendor must also agree to provide a copy of the completed Form 473 to JA. This form is available on the SLD's website at <https://www.usac.org/e-rate/> in the Forms section.

### **Reimbursements to JA**

The vendor agrees to provide reimbursements to JA for discounts on eligible services received on or after the effective date of discounts and already paid for by JA.

### **Cooperation with E-Rate Applications**

The vendor must agree to provide information on a timely basis that JA requests in order for JA to timely apply for E-Rate applications.

### **Separate Itemization of E-Rate Eligible and Ineligible Products and Services**

The vendor shall separately itemize the cost of E-Rate eligible and ineligible products and separate installation costs, if any. To determine what items are eligible, visit the E-Rate Eligible Services List at <https://www.usac.org/e-rate/applicant-process/before-you-begin/eligible-services-list/> or call the SLD at 888-203-8100.

### **Compliance with E-Rate Contract Signing Rules**

The vendor must acknowledge in its proposal that the vendor will make every effort to have any contract addendums that may arise from this RFP signed in accordance with the E-Rate contract signing rules. Further, the vendor must acknowledge that if the contract or addendum is signed outside of the E-Rate contract signing window, the vendor will disclose to JA, before soliciting JA's execution of the contract, that the contract is not eligible for E-Rate funding.

### **Non-Collusion Affidavit**

The vendor shall execute an Affidavit of Non-Collusion in the form prescribed by JA to confirm that the vendor is not in violation of the anti-bid rigging state law provisions of the state procurement law, or in violation of the Federal Communication Commission's Fifth Report and Order, as codified in 47 C.F.R.

### **Guarantee to Meet Service Start Date**

The vendor must be prepared to deliver and install all equipment by the agreed-upon start date. If the vendor does not meet this date, the vendor must guarantee to cover the loss of E-Rate funding for the total discount that would have otherwise been received during the interim period until the vendor is able to complete the work.

**Weighted Factors**

The contract will be awarded based on best-value, as well as evaluation criteria set forth in this document. Weighted factors contributing to the award are included in the following breakdown:

**Weighted Factor Breakdown:**

FACTOR	WEIGHT
Cost of Eligible Equipment and Services	40
JA Vendor Familiarity	20
Meeting Technical and Site Specifications	20
Vendor is Well-Established within Colorado	10
E-Rate Compliance and Experience	10
<b>TOTAL</b>	<b>100</b>

**Bid Judging Process**

Points awarded for Cost of Eligible Equipment and Services will not be subjective but will be based on a fixed formula:

Lowest priced vendor = LPV

Each Responding vendor = RV

**Each Vendor’s Cost points awarded =  $40 \times LPV / RV$**

Therefore, the lowest priced vendor will be awarded 40 points for the Cost factor. All other vendors will be awarded points based on their proximity in price to the lowest priced vendor.

The judges will weigh all factors other than Cost on a five-point scale, up to the maximum points available in each weighted factor.

## Specifications for Category 2 Equipment and Installation

Jefferson Academy Charter Schools (JA) reserves the right to reject any and all bids and to waive any informalities in proposals received. JA may cancel the procurement or reject any or all bids.

Although these specifications are intended to be complete, some questions may arise. If further clarification is necessary, questions can be directed to Jennifer Davis, Technology Coordinator, at 303-465-7671 or [jdavis@jajags.com](mailto:jdavis@jajags.com).

### 1. Equipment Specifications:

The vendor shall provide the following equipment and installation services for JA's network infrastructure upgrade:

Item Description	Qty
SonicWall Router Upgrade NSA 2800 (8GB) with TotalSecure - Advanced Edition (1 Year)	1
Unifi 7 Pro Max Wireless Access Points (Wi-Fi 7, 5.8–8.6 Gbps)	57
52-Port Managed Switch with 2000W Power Supply	3
10GB Fiber GBICs with Patch Cables	4
UPS with 2 Battery Packs	1
UPS with 1 battery pack	2

**Note:** Vendor may propose alternative products that meet or exceed the specifications, provided a justification for the substitution is included.

### 2. Technical Specifications:

- a. Vendor shall provide and install all equipment listed above as a complete, turnkey solution including all necessary cabling, connectors, mounting hardware, and accessories required for fully functional operation.
- b. All wireless access points shall support Wi-Fi 7 (802.11be) or the latest available standard with minimum throughput of 5.8 Gbps.
- c. Managed switches shall be 52-port with a minimum 2000-watt power supply capable of supporting full PoE+ on all ports.
- d. Switches shall be installed in the MDF and 2 IDF locations. With 1 switch in each space.
- e. 10GB fiber connections with appropriate GBICs and patch cables shall connect the MDF to all IDF locations.
- f. UPS units shall provide sufficient battery backup for all network equipment in each closet, including expansion battery packs as specified.
- g. Router upgrade shall maintain or exceed current firewall and security capabilities.
- h. All installations shall include proper labeling, cable management, and documentation.
- i. Vendor shall provide manufacturer warranties for all equipment and shall specify warranty terms in the proposal.
- j. Vendor shall coordinate installation schedule with JA to minimize disruption to school operations.

**3. Additional Information Required:**

- a. Vendor's E-Rate SPIN number.
- b. Proof that vendor's E-Rate annual SPAC (Form 473) has been submitted.
- c. Vendor's written statements to comply with all Vendor E-Rate Compliance as previously stipulated.
- d. Manufacturer warranty information for all proposed equipment.
- e. Detailed installation timeline and project plan.
- f. List of any subcontractors to be used for installation.
- g. A minimum of three (3) references for recently completed school or education technology projects in the State of Colorado.

**4. Pricing:**

- a. Pricing shall include all equipment, installation labor, materials, and any other costs necessary for a complete and operational system.
- b. Pricing shall separately itemize E-Rate eligible products and services from any ineligible products and services.
- c. Pricing shall include any applicable shipping and handling costs.
- d. Any optional maintenance or support agreements shall be priced separately.
- e. Vendor shall indicate if pricing includes any educational pricing.

## Scope of Services

The selected vendor will be responsible for the following:

- Furnish all equipment as specified or approved equivalent.
- Provide all labor, materials, equipment, and supervision necessary to deliver, install, configure, and test all equipment as a complete turnkey solution.
- Coordinate installation schedule with JA's Technology Team and administration to minimize disruption to the school environment.
- Provide proper labeling of all cables, ports, and equipment per industry standards.
- Conduct testing and verification of all installed equipment to ensure full functionality.
- Provide documentation including network diagrams, equipment lists, configuration details, and as-built records upon completion.
- Remove all packaging, debris, and waste materials from the site upon completion.
- Conduct a final walkthrough, inspection, and acceptance with JA's Technology Team.
- Provide training to JA staff on the operation and basic maintenance of installed equipment.
- Provide post-installation support for a minimum of 30 days following project completion.

## Vendor Responsibilities

- Inspection of the work or materials shall not relieve the vendor of any obligation to fulfill the contract as prescribed. Work and materials not meeting specifications shall be corrected at vendor's expense, and unsuitable work or materials may be rejected.
- Vendor will be responsible for providing a clean and safe environment surrounding the work area at all times. Vendor shall furnish all required personal safety equipment.
- Vendor will be responsible for all trash removal and site cleanup. The buildings and property of the school shall be left in an acceptable condition.
- Vendor will be responsible for coordinating delivery and installation schedules with the school.
- It will be the responsibility of the vendor to coordinate shipping, delivery, unloading, and storage of equipment on site. Any and all freight damage is the responsibility of the vendor.
- Vendor shall perform work in accordance with good trade practice and in a neat manner to the satisfaction of JA.

## **Insurance Requirements**

The selected vendor will be required to indemnify and hold Jefferson Academy Charter Schools and its agents and employees harmless from and against all suits or actions of any kind, including, but not limited to, workers' compensation claims brought against them for or on account of any damages or injuries received or sustained by any parties, by or from the acts of the successful vendor or its agents or employees.

Prior to the commencement of any work, the vendor shall forward Certificates of Insurance to JA. The insurance required shall be procured and maintained by the vendor for the duration of the contract. The insurance shall be with a carrier licensed in the State of Colorado and shall have an "A" or better Best rating.

Vendor shall name Jefferson Academy Charter Schools as additional insured on all insurance except workers' compensation.

## Proposal Submittal Requirements

Proposals must include the following:

- Completed pricing schedule with itemized costs for all equipment and installation services.
- Written statements of compliance with all E-Rate vendor requirements specified in this RFP.
- Valid E-Rate SPIN number and FCC Registration Number.
- Proof of current SPAC (Form 473) submission.
- Project timeline and installation plan.
- List of key personnel assigned to the project.
- Minimum of three (3) references from completed school/education projects in Colorado.
- Certificate of Insurance or proof of ability to obtain required coverage.
- Manufacturer warranty details for all proposed equipment.
- Non-Collusion Affidavit.

### Proposals may be submitted electronically via email to:

Jennifer Davis, Technology Coordinator  
[jdavis@jajags.com](mailto:jdavis@jajags.com)

### Or mailed to:

Jefferson Academy Charter Schools  
Attn: Jennifer Davis, Technology Coordinator  
11251 Reed Way  
Broomfield, CO 80020

## Standard Terms and Requirements

### Right to Reject Any and All Proposals

Failure of the applicant to provide any information requested in the RFP may result in the disqualification of the submitted proposal. Jefferson Academy Charter Schools reserves the right to select any or reject any and all submissions in its best interest. JA also reserves the right to re-solicit, waive all informalities not involving price, time, or changes in the work, and to negotiate contract terms with the apparent successful applicant.

### Verification of Information

Applicants are hereby notified that JA will rely on the accuracy and completeness of all information provided in making its selection. JA reserves the right to make any inquiries or other follow-up required to verify the information provided.

### Disclosure of Information

All submissions and other materials provided or produced pursuant to this RFP may be subject to the Colorado Open Records Law, CRS 24-72-201 et seq.

**Applicable Laws**

This selection process and the performance of any selected vendor shall be subject to, governed by, and construed in accordance with applicable Federal Laws, the laws of the State of Colorado, and other applicable regulations.

**Contract**

The selected vendor will be required to enter into a written contract with JA in a form acceptable to Jefferson Academy Charter Schools.

Thank you for your time and effort in responding to this RFP.

**Jennifer Davis**

Technology Coordinator

Jefferson Academy Charter Schools